

## **Parent-Teacher Conferences**

**Tuesday, February 5 – Parents with last names A-L**  
**Wednesday, February 6 – Parents with last names M-Z**

**4:30 – 7:30 PM in the gymnasium**

January 14, 2008

Dear Parents,

We are continually working as a school to make improvements and one area that we have worked on is Parent/Teacher Conferences. Our goal was to design a conference night that eliminated long lines, decreased wait time, provided consistent 5-minute conference times for each parent, provided seating, and restructured the layout in the gymnasium.

Parent/Teacher Conferences are on Tuesday, February 5 and Wednesday, February 6 from 4:30 PM – 7:30 PM in the gymnasium. Parents with last names A-L are being asked to attend Parent/Teacher Conferences on Tuesday, February 5. Parents with last names M-Z are being asked to attend conferences on Wednesday, February 6.

Parent conferences are limited to 5 minutes. Parents are encouraged to contact individual teachers to schedule a conference that would need additional time.

Refreshments and comfortable seating will be provided to parents. We would appreciate receiving feedback from parents on our efforts to improve the conference night experience.

Sincerely,

Mrs. Marianne M. Bursi  
Principal

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REMEMBER...

FEBRUARY 5, 2008: PARENT CONFERENCES FOR LAST NAMES A-L

FEBRUARY 6, 2008: PARENT CONFERENCES FOR LAST NAMES M-Z