



Horizon High School **TARDY PROCEDURES**

1st & 2nd TARDY

- WARNING

3rd Tardy

- DETENTION

4th Tardy

- DETENTION
- LETTER SENT HOME

5th Tardy

- PROGRESSIVE DISCIPLINE WITH ADMINISTRATION



Horizon High School Truancy Procedures

1st TRUANCY – 4th TRUANCY

- **PARENT NOTIFIED**
- **NO CREDIT WILL BE GIVEN FOR WORK/TESTS IN CLASSES YOU ARE MARKED TRUANT**
(Parent/guardian has 24 hrs to notify attendance about the absence)

5th TRUANCY

- **LETTER SENT HOME**
- **NO CREDIT WILL BE GIVEN FOR WORK/TESTS IN CLASSES YOU ARE MARKED TRUANT**
- **15 AND UNDER INFORMATION ABOUT C.U.T.S.**
(COURT UNIFIED TRUANCY SUPPRESSION)
- **16 AND OLDER INFORMATION ABOUT ATTENDANCE LAWS**

7TH TRUANCY

- **PARENT/STUDENT MEETING WITH ADMINISTRATION**
- **STUDENTS UNDER 16 CITED TO C.U.T.S.**
- **PROGRESSIVE DISCIPLINE WITH ADMINISTRATION**

